



## **Job Opportunity Youth & Family Ministry Coordinator**

Christ Church Detroit seeks a Youth & Family Ministry Coordinator to facilitate youth programming on Sunday mornings and on other occasions. The Coordinator joins a team of dedicated lay and clergy leaders to build connections and manage logistics for both signature and new educational opportunities.

**Classification:** Part Time, Non-Exempt

**Compensation:** \$21/hour, 10 months of the year

**Hours:** 10-12 hours/week during the school year; work in person on Sundays from at least 8:30am-12:30pm; during the rest of the week, some work can be done remotely

### **Responsibilities:**

- *Create & maintain settings for spiritual imagination, exploration, and belonging*
  - Help implement a Godly Play program for our elementary children, a new young adult exploration program, and existing signature teen programs
  - Recruit, schedule, and equip nursery staff and volunteer teachers
  - Lead some lessons and activities, working alongside team members
  - Maintain the classrooms and supplies
  - Collaborate with Youth Choir Director, teachers, and clergy to help students lead worship, including the annual Christmas Pageant
- *Build connections among and beyond church members*
  - Plan and run family-centered activities & events
  - Coordinate regular communications with Sunday School families
  - Help publicize our youth programs among current families and other families in Detroit and surrounding areas
  - Provide pastoral support for families and communicate concerns with the Rector
  - Meet weekly with the Rector to review programs, prepare for upcoming events, and brainstorm new possibilities

**Qualifications:**

- Energy and passion for education, imagination, and spiritual belonging
- Love and respect for families of all shapes, sizes, backgrounds, and means
- Belief that God loves everyone—no exceptions. We are an affirming congregation that advocates for and celebrates diversity, inclusion, and equity.
- Experience working with children, youth, and families, preferably in faith-based or nonprofit settings
- Experience with event coordination and volunteer management
- Strong proven interpersonal, communication, and digital skills
- Ability to relate to and foster authentic relationships with our youth and parents
- Reliability, including being on-time and present during pre-arranged times
- Experience with the Episcopal Church is a bonus, but not necessary for the right candidate
- A background check and completion of Safe Church training are required for the chosen candidate before they can start work
- Willingness to participate in professional development and trainings (paid for by the church)

The Youth & Family Ministry Coordinator reports directly to the Rector, and also works closely with staff colleagues, volunteers, and members. To inquire, please send your cover letter and resume to the Rev. Emily Williams Guffey, Rector, [emily@christcd.org](mailto:emily@christcd.org).

### About Christ Church Detroit

Christ Church is a dynamic, multi-racial, multi-ethnic congregation that has served downtown Detroit since 1845 and continually strives to be a beacon of hope through lively hospitality, compelling educational programs, and beautiful worship and music. In the midst of the \$2.7 million Renew, Restore, Rejoice capital campaign, it is striving to grow in service to the city. A member church of the Episcopal Diocese of Michigan, Christ Church Detroit warmly welcomes and includes people of all ages, abilities, means, genders, sexualities, races, ethnicities, backgrounds, and perspectives.

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